

State of Rhode Island  
Department of Administration

**INTER-OFFICE MEMORANDUM**

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Office of Accounts and Control

**TO:** PAYROLL / PERSONNEL OFFICERS  
**DEPT:** ALL DEPARTMENTS AND AGENCIES  
**DATE:** January 29, 2009

**FROM:** MALCOLM VARADIAN  
**DEPT:** STATE CONTROLLERS OFFICE

**SUBJECT:** **PAYROLL CHECK CHANGE FORMS**

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If you are a payroll or personnel office employee and require payroll check change forms to correct payroll errors for your agency please contact me at 222-4997.